



### who we are

We are a full service event and meeting management company. For over 25 years, we have been a trusted partner to companies and organizations of all sizes. With a track record for repeat clients and building successful annual events, we are proud to be one of the Tri-State Area's leading meeting and event managers.

### what we do

### meetings + conferences

We specialize in producing meetings and conferences, with experience managing exclusive C-suite gatherings.

### registration services

Your attendees' first impression begins at registration. We offer comprehensive, standalone registration services.

### corporate special events

We plan and manage corporate events of all types (employee events, holiday celebrations, and more)

### virtual events

We are experts in bringing as much of the in-person experience to the virtual.

#### pre-event and on-site services

- Concept Development
- Site Search & Selection
- Contract Negotiations
- Event Branding
- Design & Decor
- Communication & Marketing
- Vendor Selection & Management
- Entertainment Procurement
- Food & Beverage Selection

- Speaker & VIP Management
- Sponsor / Exhibitor Management
- Rentals
- On-Site Management & Staffing
- Event Technology

### registration-specific services

- Online Pre-event Registration
- Custom Registration Website Builds
- On-site Registration Management
- Custom Badges
- Digital Attendee Check-In
- Attendee Scanning & CEU Tracking
- On-site Staffing
- Event Technology
- Custom Signage

- Attendee Concierge
- Sponsorship
  Prospectus Creation
- Sponsorship Liaison
- Speaker Management
- Post Event Evaluation & Surveys

## our clients

Past clients include: Financial Services | Hotel/Hospitality | Colleges & Universities | Manufacturing | Marketing & Advertising | Medical | Non-profit | Real Estate

## why us?



### time-tested experience

We don't just manage the logistics. We bring over two decades of experience, vetted vendors, and tried-and-true processes, ensuring a smooth and successful event.



### personalized attention

We treat our clients' businesses like our own. Your goals become our goals, and we work as an extension of your team. We treat each project individually, designing bespoke, holistic solutions that work for you.



### certifiably better

Our founder Lorraine Mariella, CSEP, CMP holds two of the most valued certifications in hospitality. Eventium is a member of IATA and is a certified women-owned business. Both Eventium and founder Lorraine Mariella have also been the recipient of dozens of industry awards.

# our philosophy

We know that any year's business success is built on the success of the last, and we believe that your events should be, too.

Working together, we create outstanding events that build momentum from event to event, year to year.

### how?

More than simply managing production and logistics, Eventium serves as a true partner for our clients, treating their business like it's our own.

We help navigate everything from preevent decisions to analyzing learnings to apply the next year.



